

# Walk-In Computer Repair Form

20 Julius Nyerere Way  
Inside the National Art Gallery of Zimbabwe  
Harare, Zimbabwe  
Tel No: 0772 194 379, 0772 194 305  
Email: support@sadacnet.co.zw  
Website: www.sadacnet.co.zw



## Customer Information

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Computer Information

Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Serial # \_\_\_\_\_ I.D # \_\_\_\_\_  
Profiles: \_\_\_\_\_ Passwords: \_\_\_\_\_

Operating Systems: \_\_ WinXP \_\_ Vista \_\_ Win7 \_\_ Win10 \_\_ Linux \_\_ Mac \_\_ Others \_\_\_\_\_

E-mail Client: \_\_ Outlook Express \_\_ Windows Mail \_\_ Others \_\_\_\_\_

Internet Connection Type: \_\_ Earthnet Cable \_\_ USB Cable \_\_ WiFi Dial up \_\_ Hotspot \_\_ Other \_\_\_\_\_

### The following items are being submitted with a computer/laptop

\_\_\_\_ Power Cord \_\_\_\_ Power Pack \_\_\_\_ Printer Cable \_\_\_\_ Other \_\_\_\_\_

**Description of the Problem:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### If a reload is necessary, please list the files to be saved

\_\_\_\_ My Docs \_\_\_\_ Favorites \_\_\_\_ E-mail Address Book \_\_\_\_ Other \_\_\_\_\_

## Warranty

Computer is under warranty: \_\_\_\_ Yes (Proof of purchase attached) \_\_\_\_ Yes (no proof attached) \_\_\_\_ NO

## Estimate

Please notify me with the estimate via: \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

## Payment Method

\_\_\_\_ Cash \_\_\_\_ Credit Card, Card Type \_\_\_\_\_ Card# (Last 4 Digits) \_\_\_\_\_  
Exp Date \_\_\_\_\_ Cheque \_\_\_\_\_

**Amount Due Today** \_\_\_\_\_ **PAID \$** \_\_\_\_\_

(disposal fee\*)

Labor = \$ 25.00 (Labor fee does not include parts or tax.)

\*Disposal fee will be refunded if you do not wish to repair your machine and you pick up the machine within 24hrs or agreed time frame. The fee will not be refunded if you do not wish to repair your machine or if you do not pick up your machine within 30 days.

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

Sadacnet Signature \_\_\_\_\_

Date \_\_\_\_\_

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